

SNEUCC (HISTORIC MA) CORI and BACKGROUND CHECK REQUIREMENTS FOR CONFIRMATION RETREATS AND/OR YOUTH EVENTS

The Southern New England Conference requires that a CORI* report be on file that is no more than **TWO** years old for **EVERY** adult that attends, chaperones or participates **in any part** of the Confirmation Retreat program or other designated youth event in Massachusetts. The Department of Criminal Justice Information Services of the Commonwealth of Massachusetts that administers CORI states that one agency may NOT give another agency a CORI report. In other words, a CORI report processed by your church or another entity such as a school or town youth program does NOT satisfy the requirement of obtaining CORI. Adults that do not reside in Massachusetts that attend a youth retreat in the state of Massachusetts sponsored by the SNEUCC must obtain the appropriate background check from their home state **in addition** to MA-CORI. In addition to in-state (MA) retreats, MA adults attending SNEUCC sponsored youth programs that involve travel out of state must also have a current CORI on file.

ALL CORI FOR ANY SNEUCC –HISTORIC MA SPONSORED AND/OR ENDORSED EVENT WILL BE PROCESSED BY THE CORI ADMINISTRATOR OF THE SNEUCC.

Currently, that person is Cindy Bolton who also acts as the Registrar for the Confirmation Retreat Program and other youth programs as determined.

- 1) Complete and sign the TWO PAGE CORI authorization form/acknowledgement form.
 - a. Have a church employee sign the form to verify your signature and your identification.
 - b. Email, mail or fax the completed form to Cindy Bolton c/o SNEUCC, 1 Badger Road, Framingham, MA 01702 Fax # 508-875-5485. boltonc@sneucc.org
 - c. The completed CORI form cannot be submitted online but can be scanned and emailed.

*Criminal Offender Record Information

Overview of the Massachusetts General Laws (M.G.L.)

[Chapter 385](#) of the Acts of 2002 amended M.G.L. c. 6 by adding § 172H which mandates that all volunteer organizations that primarily provide activities or programs to children eighteen (18) years of age or less, and which accepts volunteers, are now required to conduct CORI checks of its volunteers. **The law requires that the CORI check be conducted prior to accepting any person as a volunteer.**

If the subject of the CORI request is not available to appear in person for verification prior to submission of the CORI request, then the **agency shall accept a legible copy of the identification prior to submission and verify the identification in person either prior to or simultaneously with the applicant beginning or receiving any employment, service or benefit.