



Massachusetts Conference, United Church of
Christ

Nurturing local church vitality and the covenant among our churches

Metropolitan Boston
Association
21 Church St.
Winchester, MA 01890
781-369-1396
MBA-NE@macucc.org

INFORMATION REVIEW FORM for Authorized Ministers

Please return this form to the MBA Office
by email or postal mail

Greetings, Clergy with Standing in the Metropolitan Boston Association (MBA). Grace and blessings to you, and great thanks for your continuing service in ministry.

Each year the Association conducts an Information Review to ensure that our authorized ministers continue to meet the Standing Requirements for the type of ministry to which they are called. The Information Review is confidential. The *Manual on Ministry* requires it of all authorized ministers.

Just as important, the Information Review affords an opportunity for ministers to share any concerns about their ministry and to ask the MBA for support. It is an opportunity to strengthen our covenant with one another and ensure that we are joyfully and appropriately fulfilling our calls to ministry. Thank you in advance for your responses.

Please complete, sign, and date this form and return it to the MBA. You may return it by email or postal mail.

Yours in Christ,

The MBA Committee on Ministerial Standing (COMS)

Required Information

1. Contact Information

Name:

Home address:

Phone numbers Office:

Home:

Cell:

Email addresses Home:

Work:

Which is preferred? Home Work

2. Current Status

- a. I have a current call
- b. I am seeking a call
- c. I am retired
- d. I am in the Discernment & Formation Process
- e. None of the above, but I wish to keep my standing (please explain)*
- f. I wish to relinquish my standing at this time (please explain)*

* Explanation for "e" or "f":

3. Local Church Membership

In which congregation do you currently hold membership?

If you are not currently serving in a local church setting, please mention some of the ways you are actively participating in the church where your membership is held.

4. Details of Current Call (if applicable)

Position and job title:

Employer:

Work address:

When were you called to this position? (date)

What is the basis of your authorization for ministry?

Ordained Licensed Commissioned

Do you have ministerial authorization from the MBA for this position?

Yes No

If not, in which conference or association are you currently authorized for ministry?

Best practice in the UCC encourages those pastors with standing in the Association whose work is not in a parish setting to enter into 4 Way Covenants. As practiced in the MBA, this entails the creation of a covenant between the pastor, the employer, the MBA and the pastor's local church; and the signing of this document by representatives of all four partners.

If your call is not in a parish setting, do you have a 4 Way Covenant?

Yes No

If the answer is No, you will be contacted by a member of COMS who can show you models of such covenants and support you in the process of initiating yours.

5. Participation in the Wider Church, the Community, and Interfaith Activities

Please mention some of the ways you are participating in the wider church (for example, membership in a New Clergy Group, or Clergy Community of Practice; participation in the MBA Fall or Spring Meeting, Day of Covenant, Annual Meeting of the Massachusetts Conference, Super Saturday, or General Synod; service on an MBA, Conference, or UCC board or committee; etc.). How are you involved in the wider community in which you serve? How are you involved in interfaith activities in the wider community?

6. Boundary Awareness Training

Any minister who is authorized or seeking authorization from the MBA is required to complete BAT. This includes those who are ordained, licensed or in discernment, as well as those seeking dual standing and privilege of call. Retired ministers are also required to complete BAT unless exempted by the COMS. *Any minister authorized by the MBA must complete BAT within 18 months of receiving a new call and being transferred into the MBA.*

Have you received BAT training?

Yes No

If not, when do you plan to?

7. Request for Support

Is there some way the Committee on Ministerial Standing or the Associate Conference Minister (ACM) can be of assistance to you? We will be glad to discuss anything regarding your terms of call, retirement plans, search for a new or different call, maintenance of standing, denominational involvement, or other issues related to your professional growth and our mutual accountability. *Appointments can be made to meet with the ACM at either the MBA office or during her regularly scheduled Panera Bread office hours. Please contact the MBA office at (781) 369-1396 for more information on both.*

- I would like a member of the Committee on Ministerial Standing to contact me.
 I would like the Associate Conference Minister to contact me.

SIGNATURE AND DATE

Signature:

Date: